

Mid-Shore Intergroup Minutes – FEBRUARY 14, 2024
St. Paul's Episcopal Church, Centreville

Attendees

Ali S., Grapevine, Stevensville	John McQ, BYOL, Easton
Anna M., DCO Chair, Seeking Serenity Cambridge(z)	Keith L., Queenstown Beg., Queenstown (z)
Anne E., Eye Opener, Queenstown	Lenny, Chestertown SOS (z)
Barbara W., Tues Big Book, Easton	Leslie M., Happy Hour Group, Stevensville
Bob N., As Bill Sees It, Stevensville	Lisa B., Corrections and Treatment
Don S., Stepping Stones, Easton	Matt S., Vice Chair, Easton
Emily W., Wed Big Book, Stevensville (z)	Meg G., MSIG Chair, Hillsboro Group
Gary Z., Wed Night Beginners, Easton	Mike W., On the Right Track, Hurlock
Henry B., Stevensville Th. Night (z)	Nancy A., MSIG Secretary, Eye Opener
Jane T., Treasurer	Rex, Intergroup Liaison Cmte, Area 29 (z)
Jim C., Kent Island Zoom	Rob J., MRG, Easton
Jim R., Oxford Group, Oxford	Will M., Corrections Committee, Grasonville

Opening, Agenda and Quorum

The meeting was opened with reading Tradition 2 and the Declaration of Unity. Introductions were made. A quorum was established at 20 voting members present in person and on zoom.

Officer Reports

Chair - Meg G.

Attended Activities and Steering Committee meetings, met with Co-chair, Treasurer and DCO Chair, prepared reports for monthly MSIG Council meeting, created new 60-30-10 form, worked in MSIG office.

Steering Committee Report

The four officers, Jim R, Finance Cmte., and Anne E. Activities Cmte., met on January 28.

- Each committee presented their concerns and plans. Jim R and Anne E. presented motions to be made at the February MSIG meeting.
- Discussed ways for Activities Cmte. to better serve all five counties.
- Agreed that the Steering Committee meeting is open to all.
- Agreed to read the 2nd Tradition rather than the Serenity Prayer at MSIG meeting.
- To allow more time at the MSIG meetings we may call only for partial committee reports.
- A draft of the proposed pamphlet for new IGRs was distributed for review.

Vice Chair - Matt S.

- The next On-the-Road Intergroup meeting will be on April 10 at 6:00 p.m. and will be held in Dorchester County hosted by the Hurlock Group.
- The draft flier for IGR's to understand their role and duties is being reviewed by Steering Cmte.
- Matt is investigating the best way for groups to contribute and purchase books via credit card.

Treasurer - Jane T.

- Jane T. requests that each group double check its registered group name, the town name your group is registered with, and the most recent group service number and send this information in with each contribution sent to MidShore Intergroup, Maryland General Service and General Service Board.

- John M. donated a file cabinet, Jane T. coordinated a donation of two bookcases and new carpeting is needed in MSIG office.
- The correct and legal corporate name for our group is **Midshore Intergroup, Inc.** All documents with the corporate name should eventually be corrected.
- Jane T. met with an accountant and discussed several items. He suggested MSIG hire a paid bookkeeper. He helped prioritize filing delinquent and current tax forms, recommended filing current taxes so corporate status can be revived, he reviewed sales tax documents due for 2021-2023, and he dismissed the suggestion that a full audit is necessary.

Midshore Intergroup Inc.						
Record of Revenue						
January 2024						
SALES TRANSACTIONS						
Date of Sale	Invoice #	Cost of Items Sold	Sales Tax	Total	Amt Paid by Customer	Over / Under / Contribution
01/03/24	429001	\$11.50	\$0.69	\$12.19	\$12.19	
01/10/24	429004	\$12.00	\$0.72	\$12.72	\$13.00	\$0.28
01/14/24	429003	\$210.00	\$12.60	\$222.60	\$222.60	
01/11/24	429002	\$25.00	\$1.50	\$26.50	\$26.00	-\$0.50
01/24/24	429005	\$48.00	\$2.88	\$50.88	\$50.00	-\$0.88
01/25/24	429006	\$25.00	\$1.50	\$26.50	\$26.15	-\$0.35
MONTHLY TOTALS		\$331.50	\$19.89	\$351.39	\$349.94	-\$1.45
CONTRIBUTIONS						
Deposit Date	Name	Group ID	Check #	Amount		
1/12/2024	Trappe Group	490543	983	\$30.00		
	Breakfast Club	96666	M.O..38938	\$60.00		
	BYOL	96925	2281	\$120.00		
	Christmas Day Alcothon	ActivComm	cash	\$50.00		
	New Year's Eve Alcothon	ActivComm	cash	\$57.00		
1/31/2024	Focus on Recovery	104718	5159	\$100.00		
	Serenity Group Easton	67402	cash	\$39.00		
	Still Pond Study Group	348850	1745	\$120.00		
MONTHLY TOTAL				\$576.00		

Midshore Intergroup, Inc.					
2024 Monthly Expense Report					
January					
Date	Description	Payment Method	Other	Payment ID	Amount
1/10/2024	Centreville Wednesday Night	check	host MSIG	1017	\$25.00
1/12/2024	Corey N. Duncan, CPA	check	financial consult	1018	\$300.00
1/12/2024	Shore Answer	ACH	TAS		\$134.99
1/12/2024	Easton Church of the Brethren	check	rent 7-12/2023@25	1019	\$150.00
1/17/2024	wix.com	ACH	domain		\$47.70
1/17/2024	Easton Utilities	EFT	internet, phone		\$97.59
1/19/2024	HP instank Ink	ACH	printer ink		\$12.71
1/22/2024	AAWS	debit	literature		\$534.24
1/31/2024	Easton Church of the Brethren	check	rent Q1/2024	1020	\$75.00
1/31/2024	Shore United Bank	EFT	interest money market		\$0.51
1/31/2024	Shore United Bank	EFT	interest checking		\$0.15
MONTHLY TOTAL					\$1,377.89

Secretary - Nancy A.

- The January minutes were previously sent out for review to all IGR's. **A motion was made to accept the January 10, 2024 minutes as written. The motion was seconded and unanimously passed.**
- **Nancy A. made a motion to create an ad hoc committee for a two year term for the purpose of reviewing and updating the Bylaws and Operating Guidelines. The motion was seconded and unanimously approved.** Motions made during the year will be incorporated into the bylaws document. An ad hoc committee will be formed in March, new bylaws will be submitted in April and voted on at the May meeting.

Activities Committee - Anne E.

- The Amazing Race to Sobriety starts now and ends April 20 at the Open Mic Night at Trinity Church in Easton. Tell your homegroups to join in with this fun activity and distribute the flyers.
- The committee is planning an event and workshop in every county.
- A budget proposal was distributed to the group.

Finance Committee - Jim R.

- **Jim R. made a motion to update the Prudent Reserve Fund to \$5,000 and that a separate bank account be established for the Prudent Reserve at a federally insured banking institution under the supervision of the MSIG Treasurer, and any interest from this account be transferred to the general fund annually. The motion was seconded and unanimously approved.** This fund will cover all critical services of MSIG for six months if an event has caused group contributions to halt or be greatly diminished. The critical services in the proposed Prudent Reserve are: Office rent, utilities, phone service, answering service, general office expenses, website domain fee, website hosting, email accounts, MSIG meeting space rent and insurance.

Corrections and Treatment - Lisa B. and Will C.

Treatment Centers - Lisa:

- Volunteers needed - Ask in Homegroups for people interested in helping with Bridging the Gap. All information is on the website - Contact Lisa B or Will C.
- There will be a Bridging the Gap workshop at the Gratitude Club, 600 Dover Road, Easton on March 23, 10:30-12:00. Bridging the Gap program will be explained with a presentation.
- Warwick Manor - There is great homegroup participation - they are booked until July.
- Whitsitt is getting final approval for AA meetings to start for Tuesdays and Thursdays at 7pm.
- Easton Hospital - we are working on getting meetings in the Psych unit but it is moving slowly.
- Choptank - Bridging the Gap is going there twice a month.

Corrections - Will:

- Volunteers needed - Ask in Homegroups for people interested in taking meetings into corrections facilities. We need people who have 1 yr sober, a sponsor and have worked the steps. If interested contact Will at corrections@midshoreintergroup.org.

- Queen Anne's Kent, Talbot and Dorchester corrections facilities meetings have AA meetings for men and women in place.
- We are bringing our first meeting into Caroline County on Wednesday.

Digital Communications and Outreach Committee - Anna M.

- Volunteers needed - Ask in Homegroups for people interested in Outreach. This includes going to meetings, gathering contact information for meetings, spreading the word about MSIG and making relevant announcements. Anyone interested contact Anna at info@midshoreintergroup.org.
- 437 Unique Visitors to Website - 69% new visitors
- Updated the website with new contributions sheet, flyers, and new office hours.

Office Management and Telephone Committee Report - Meg G.

- Shore Answering Service had 28 calls - 23 for AA information. Office answered 5 calls for AA information. There were 54 visitors to the office.
- An office volunteer is needed for Saturdays.
- Activities, Finance and Steering Committee meetings were held.
- New-to-us furniture was brought in and old furniture was discarded.
- Files transferred from Office 365 to Google Drive.

New Business

- **Jane T. made a motion that all documents of MSIG be retained for a period of five (5) years, that is, two council terms plus one prior years, other than State and Federal tax and corporate documents and records, and such other documents and records that each officer and committee chair decides to retain, and that the purged documents and records be shredded and recycled professionally, such as at Staples. The motion was seconded and unanimously approved.**
- **Anne E. made a motion that half of the financial contributions given at Alcathons by AA members be used to donate to the church for use of the space for that Alcathon. The motion was seconded and unanimously approved.**
- Nancy suggested that we provide education regarding AA Traditions and Concepts at our Midshore Intergroup Meetings. The Activities Committee will take on this responsibility and will provide education throughout the year for anyone to attend.

Meeting was adjourned.

Respectfully submitted,

Nancy A., Midshore Intergroup Secretary