

MINUTES – JULY 12, 2023**Attendees:**

Andy M., Wed. Night Beginners, Easton
 Anne E., Eye Opener, Queenstown
 Caitlin, L., DCO Chair
 Carrie C., Tuesday Breakfast Club (zoom)
 Chris M., Kent Island
 Don S, Stepping Stones, Easton
 Ginger G., Thursday Zoom, Queenstown
 Jane Tolar, Treasurer
 Jenny D., Wed Big Book, Stevensville (zoom)
 Jim C., Kent Island Zoom, Chester

Jim R., Oxford Group, Oxford
 John McQ., BYOL, Easton
 Kevin Mc, Friday Night, Stevensville
 Matt S., Vice Chair, Easton
 Meg. G., Chair
 Mike M., Monday Night Step Group, Chester
 Mike W., On the Right Track, Hurlock
 Nancy A., Secretary
 Gy I., Variety in Sobriety, Queenstown

Opening

- The meeting was opened with the Serenity Prayer and everyone reading the Declaration of Unity.
- The group introduced themselves and identified their homegroup and location.
- Meg G. announced we would be following Roberts Rules of Order to the best of our ability and Nancy A. would help facilitate that.
- She asked that members read the Intergroup Bylaws.
- She asked we identify ourselves when making comments and asked for permission to record the zoom meeting for notetaking purposes. All agreed.
- A quorum was established with 17 voting members in attendance.

Executive Committee ReportsChair – Meg G.

- Caitlin L. is the new Chair of The Digital Communications and Outreach Cmte.
- An officer rotation meeting was held which included Ginger G.
- Meg met with each officer to discuss expectations and previous officers will be turning over accounts to the new officers.
- Meg attended the Intergroup Liaison Committee of Maryland General Services (IGLC) . A report was heard from the Accessibilities Committee which provides resources for language, hearing impaired, handicapped and others with special needs. (See MarylandAA.org/accessibilities.)

Vice Chair – Matt S.

Mid-Shore Intergroup

Church of the Brethren
412 S. Harrison St., Easton 21601

- Matt would like to spearhead the initiative to take the MSIG meeting to other locations quarterly. This will be discussed in New Business.

Treasurer – Jane T.

- A June 2023 Bank Reconciliation Report and a list of home group contributions report was submitted. **A motion was made to accept the reports and file them away for a future audit. Motion was seconded and unanimously passed.** The bank reconciliation is below.
- If anyone has questions regarding the financials, Jane's cell number is (410) 924-1464. She can also be reached on Treasurer@midshoreintergroup.org.
- If anyone needs reimbursement for purchases, please scan your receipt and email it to her at the above address.
- A question was asked about the insurance line item and what is it for. This is for a liability policy for Directors and Officers, as well as groups that are required to present certificates of insurance to their landlords.

			Total Expenses	2,319.75	v
Business Interest Checking	Acct# 6601		Ending Bank Balance at 4/02/2023	4,572.19	v
Business Money Market	Acct# 6626		Beginning Balance 3/1/2023	5,927.77	v
			Interest Earned	0.51	v
		Transfer Into Checking			
			Ending balance 4/02/2023	5,928.28	v
			4/02/2023 Total All Accounts	10,500.47	v
			Less Prudent Reserve	2,400.00	v
			Total Cash On Hand	8,100.47	v

Secretary – Nancy A.

- Nancy asked everyone to review their phone numbers and email addresses on the printed monthly sign-in sheet to ensure accuracy.
- **A motion was made to approve the May minutes as written. The motion was seconded and unanimously passed.**
- **A motion was made to approve the June minutes as written. The motion was seconded and unanimously passed.**

Caitlin L. – Digital Communications and Outreach Committee.

- The committee is comprised of Anna M., Keith L., Jim. R., and Andy M.
- There were 515 visitors on the website this month.
- The website is being updated adding the MSIG agenda and updated announcements on the home page.
- Contact Caitlin with new meeting or contact information to be put on the website.

Mid-Shore Intergroup

Church of the Brethren
412 S. Harrison St., Easton 21601

- General Service has a list of unknown groups in District 24. These groups are not registered. Can Outreach help to see if the groups will register? Jim R. will discuss with Caitlin and report later.

Jenny D. - Corrections and Treatment Facilities Committee

- Chairperson Lisa B. was not present. Jenny D. reported on her behalf.
- Nothing new to report
- Don asked if our outreach at facilities are meeting their expectations? Jenny responded that there doesn't seem to be any issues.
- Mike commented that at the Maryland General Services workshop Bridging the Gap, the treatment center counselor requested that the message should be about sobriety and living in the solution rather than the problem or doom and gloom.

Ginger G.- Office Management and Literature

- The office received 41 calls last month.
- Volunteers are needed to answer phones on Wednesdays, Thursdays and Saturdays in the Intergroup office. Contact Ginger if interested.
- Service Manuals were provided for the Intergroup Reps and Officers. A suggestion was made to read a section occasionally at our meetings. On page 24, there is a section which is worth reading on "Working with Local Intergroup/Central Offices".

Old Business

Meg asked Caitlin to set up new email accounts for the Chair and Treasurer @ \$75 each.

New Business

- New Committees needed – Ask in your groups if people will volunteer to participate in these committees.
 - Activities Committee - Anne E, Rachel C., and Tobias have stepped forward as volunteers.
 - Budget & Finance Committee – Meg asked for volunteers to serve on Budget and Finance Cmte. – Chris M and Jim R. volunteered. Jane T. will be ex-officio member.
- MSIG Meetings in the Counties - Matt S. talked about taking the MSIG meeting to other locations quarterly. This had been discussed in previous meetings.
 - A motion was made to bring the Intergroup meeting to other counties quarterly. The motion was seconded. Discussion followed: The intention is to make other A.A. members aware of the purpose of the intergroup and to be

inclusive in counties that are further away. **The vote was called and the motion passed unanimously.** Matt S. will spearhead this initiative.

- 7th Tradition – Jane will be discussing the 7th tradition in the future. She wants to be sure we are appropriately taking care of other people's money in accordance with the 7th tradition.
- Open Items from the floor:
 - There is a lot of Spanish literature in the Intergroup office. Are there any meetings that need literature? We are aware of a meeting in Talbot County, which at this time is not registered. More information will be obtained.

Announcements

- We have a new zoom account and Ginger will get that information to Meg. This account can be used by committees to hold their meetings.
- There will be an Open House at the Intergroup office for the next four Sundays from 9-12.
- Please take the announcements that we discuss here to your homegroup meetings. The responsibility of the rep is to inform our homegroups of the Intergroup discussions and decisions.

Motion to Adjourn A motion was made to adjourn the meeting, seconded and carried.