

Mid-Shore Intergroup Minutes – NOVEMBER 8, 2023  
Church of the Brethren, 412 S. Harrison St., Easton, MD 21601

**Attendees**

Anne E., Eye Opener, Queenstown  
Barbara W., Tues Big Book, Easton  
Bob N., As Bill Sees It, Stevensville  
Caitlin L., DCO Chair (zoom)  
Cheryl K.  
Don S., Stepping Stones, Easton  
Emily W., Wed Big Book, Stevensville (zoom)  
Gary Z., Wed Night Beginners  
Henry B., Stevensville Th. Night (zoom)

Jane Tolar, Treasurer  
Jim R., Oxford Group, Oxford  
John McQ, BYOL, Easton  
Leslie M., Monday Happy Hour, Stevensville  
Lisa B., Corrections and Treatment (zoom)  
Matt S., Vice Chair  
Meg G., Chair  
Mike W., On the Right Track, Hurlock  
Nancy A., Secretary

**Opening**

The meeting was opened with the Serenity Prayer and the Declaration of Unity.

**Agenda and Quorum**

- Introductions
- Meg thanked everyone for showing up and supporting the Intergroup to carry the message.
- A quorum was established at 17.

**Officer Reports**

Chair - Meg G.

- The Officers and Committee Chairs met on October 25. This group, originally the “Executive Committee” is now the “Steering Committee.”
- As part of the outreach initiative, Meg attended the Tuesday Hurlock Meeting and Breakfast Club meeting in Stevensville.
- Met with Ginger G. and Jane. T.
- Working on updates to the Operating Procedures and Guidelines.
- Gave a short report (emailed to all) on the Intergroup Central Office of AA (ICOAA) Conference that she attended She will submit a more complete report next month.

Vice Chair - Matt S.

There has been a shift with the Intergroup meetings on the road. On January 10, the Centreville Group at St. Paul’s Church, 301 S. Liberty Street, will host our meeting at 6:00 p.m. Wifi is available. For the second quarter, the Hurlock Group will host in the spring and in the third quarter the Rock Hall group will host. It was suggested that we provide refreshments at these meetings.

Treasurer - Jane T.

- Jane distributed Group Contributions Report for August, September, and October 2023.
- Please tell your home group Treasurers to send in their email addresses so Jane can send receipts to them via email.

- A request was made about getting an EIN number for a checking account for a new meeting. Jane can help new Treasurers with that process.
- The closing amount in the checking account as of 10/31/23 is \$7,297.34. The report will be with the minutes when sent out.
- A request was made for a locking two drawer file cabinet.

Jim R. commented that the group numbers are incorrect on the contributions report. The correct numbers can be found online at MDAA.org.

Mike W. commented that it is important to get the detailed financial information to take back to the homegroups. He requested that we receive this information monthly. The members are interested in how the contribution money is spent and he thinks the detailed Treasurer's report is important.

The Steering Committee is working on providing consistency with reports and information that is given to the Intergroup.

Secretary - Nancy A.

**A motion was made to accept the October 11, 2023 minutes as written. The motion was seconded and unanimously passed.**

Digital Communications and Outreach Committee - Caitlyn

- She spoke with IGR (Intergroup Representative) from DesMoines. Only our I/G uses WIX. Our updates are labor intensive. We might want to consider Wordpress and she will research the cost.
- Don has a flyer for the Stepping Stone Christmas meeting. He will send a picture to Caitlin so it can be posted on the website.

Activities Committee - Anne E.

- Rachel C. is also on the committee.
- The bowling event was a huge success.
- The plans for the Thanksgiving Alcahthon are finalized. There will be three meetings at Trinity Church in Easton - 4:00 p.m., 5:30 p.m.,7:00 p.m. Dover Street will have meetings all day. Someone is needed to commit to managing the food and picking up food donations. Also Secretaries for the meetings and Chairs for the meetings are needed. Ask your groups to donate food. Anne will ask the 7pm homegroup meeting if they will help.
- The committee is meeting Friday to iron out the details for Christmas and New Year's Alcahthons.
- The committee is also working on a painting event and bonfire. More details to follow.

### Finance Committee - Jim R.

- The process of getting the committee going is progressing. He has samples of budget forms for the Steering Committee and will have them by the next meeting. Has asked Committee Chairs to consider what they would need as a budget for the year. A budget will be in place and approved by July 1, 2024.
- A date will be set for the Finance Committee Meeting. We need people who can join the committee and have a business sense.
- Gary Z. volunteered to be on the committee.

### Corrections and Treatment - Lisa B.

- Jenny is no longer handling the Treatment Centers. Will is handling the Corrections facilities.
- This Committee's priorities need to be organized. Lisa is calling the 70 people on the sign-up sheets for Bridging the Gap, to see if they are interested in joining Corrections & Treatment.
- A budget is being developed for this committee as requested by the Finance Cmte.
- Kent County - The Detention Center has a woman's meeting on the 3rd Saturday of the month.
- Cambridge - Avenues (treatment center) needs support. They have their own AA meeting internally. They are getting Bridging the Gap information.
- Dorchester - Warwick Manor has meetings going in through February, 2024.
- Caroline - Choptank Recovery has a weekly meeting. Whitsitt Center needs support.
- Talbot and Queen Anne's County Detention Centers have meetings going in.

### Office Manager

- Ginger has resigned as of Monday. Please put the word out that we are looking for an office manager. Send information for the Office Manager to [office@midshoreintergroup.org](mailto:office@midshoreintergroup.org).
- Nancy, Jane and Meg will be spending some time in the office to get a handle on what is there and what is needed.
- Meg will receive the answering service emails who send an email daily with current calls.
- Someone suggested we talk with MaryAnn who is the Thursday volunteer about the position.

### New Business

- Please keep in mind any thoughts for developing our new budget for next year.
- A document is being developed showing what is expected of the Intergroup Reps.
- Intergroup reps should take a stack of the Midshore Intergroup Announcements flyers to your homegroups. Ask your members to take a flyer and read it at their leisure.

Meeting was adjourned.

Respectfully submitted,

Nancy A., Secretary