



MIDSHORE INTERGROUP - SUMMARY OF MOTIONS

July 2021 – MAY 2025

COMMITTEES

7/14/21	Form an Ad Hoc Committee to look at nominations for positions on Intergroup Council that require previous experience and outlines in the current bylaws. The motion carried.
2/9/22	Amendment to Bylaws by Mtg. 10/13/21: Remove “AND OUTREACH” from Telephone and Outreach Committee.
2/9/22	Amendment to Bylaws by AdHoc 9/13/21: Change name of Correctional Facilities to Corrections and Treatment Facilities.
2/9/22	Amendment to Bylaws by AdHoc 9/13/21: Public Information and Cooperating with the Professional Community (PI/CPC): Provide information about Alcoholics Anonymous to those who have contact with alcoholics through their professions and carry the A.A. message to the general public through the media. The parameters for the conduct of this committee are set forth in the General Service Office Guidelines, “ <i>Public Information,</i> ” and “ <i>Forming Local Committees in Cooperation with the Professional Community</i> ”
2/9/22	Amendment to Bylaws by AdHoc 9/13/21: Combine Literature with Office Management Committee creating Office Management and Literature Committee. (Language moved to Office Management and Literature Committee) Amendment to Bylaws by Mtg. 11/10/21: (Language added) Recruit, train and coordinate the schedule of volunteer a.A. members to handle telephone inquiries at the Intergroup office; work closely with the professional answering service; keep the Intergroup desk and professional answering service supplied with current information and guidelines; report pertinent information to the monthly Intergroup meeting; circulate twelfth step sign-up sheets to A.A. groups and coordinate such lists for use by volunteers at the Intergroup desk and the professional answering service.
2/9/22	Amendment to Bylaws by Mtg. 11/10/21: Digital Communications and Outreach: The Mid-Shore Intergroup shall have a Digital Communications and Outreach Committee. The committee shall consist of two subcommittees: 1) Website and Digital Communications Subcommittee which shall be responsible for the content and management of the Mid-Shore Intergroup website and any other social media applications; and (2) Physical Outreach Subcommittee which shall be responsible for fostering face to face communication with groups within the Mid-Shore Intergroup area, regularly communicating the services provided to groups by Intergroup, encouraging individual and group participation in Intergroup services and activities, and maintaining a current list of registered groups within Mid-Shore Intergroup and current contact person for individual groups.
12/13/23	To include the Finance Committee as an official committee into the Bylaws. The motion unanimously passed. The following language will be added to the bylaws: <i>FINANCE COMMITTEE</i> <i>The Finance Committee shall be led by a Chairperson who will form a committee of a minimum of two additional A.A. members to assist in carrying out the performance of these responsibilities. The Committee shall:</i> <ul style="list-style-type: none"> • <i>Prepare an annual budget and present it to the Midshore Intergroup Council for approval for each fiscal year;</i>

	<ul style="list-style-type: none"> ● <i>Be responsible for managing the approved annual budget during periodic reviews to occur no less than twice each year;</i> ● <i>Work with the Midshore Intergroup Treasurer to select qualified individuals to perform the annual audit and tax filings of the financial records;</i> ● <i>Review and approve state and federal tax returns and ensure that they are filed on time;</i> ● <i>Provide necessary support to Treasurer and CPA during annual audit;</i> ● <i>Provide financial guidance and recommendations on matters submitted by Midshore Intergroup, such as paid special workers, Capital Expenditures, and financial policies and procedures;</i> ● <i>Assist the Midshore Intergroup Treasurer in the performance of their duties;</i> ● <i>Provide a monthly report at the Midshore Intergroup meeting.</i>
2/14/24	To create an ad hoc committee for a two year term for the purpose of reviewing and updating the Bylaws and Operating Guidelines. The motion unanimously passed.

FINANCE AND BUDGET

1/10/24	Treasurer is authorized to pay The Easton Church of the Brethren the sum of \$25 per month for the use of the fellowship hall from July 2023 to June 2025. The first payment of \$150 will be paid immediately and the remaining payments will be made quarterly or semi-annually at the Treasurer's discretion. The motion unanimously passed.
1/10/24	Treasurer is authorized to pay the sum of \$25 to each host group when the MSIG Council meets at locations other than The Easton Church of the Brethren, for the host group's use. The motion unanimously passed.
2/14/24	Update the Prudent Reserve Fund to \$5,000 and that a separate bank account be established for the Prudent Reserve at a federally insured banking institution under the supervision of the MSIG Treasurer, and any interest from this account be transferred to the general fund annually. The motion passed unanimously.
2/14/24	Alcathons: Half of the financial contributions given at Alcathons by AA members be used to donate to the church for use of the space for that Alcathon. The motion unanimously passed.

INTERGROUP MEETINGS

7/14/21	To create a Zoom Hybrid with a three month trial (Aug.-Oct.) See zoom set-up handout.
7/12/23	To bring the Intergroup meeting to other counties quarterly. The motion passed unanimously.

INTERGROUP CHAIRPERSON

8/9/23	For Meg G. to attend the 38 th ICOAA Seminar on October 23-25, 2023 in Cincinnati, Ohio and for the Intergroup to fund this trip. The motion unanimously passed.
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INTERGROUP TREASURER AND TREASURER REPORTS

2/9/22	Amendment to Bylaws by AdHoc 9/13/21: ... present for the Council's deliberation any proposed expenditure over five-hundred dollars (\$500.00); ...
11/9/22	Pay Mary Jeanette \$858.75 which was owed to her since 2017. The motion carried.
7/12/23	Accept (Bank Reconciliation Report and list of home group contributions) reports and file them away for a future audit. The motion carried.
10/11/23	Accept the Treasurer's reports as written. The motion unanimously carried with the proviso that there will be more discussion about the contributions.

INTERGROUP SECRETARY

2/9/22	Amendment to Bylaws by AdHoc 9/13/21: ... make a separate copy of all motions made, seconded and approved at the Intergroup meetings, and place a copy in a separate "MOTIONS" file in the Intergroup office; update the By-Laws and Operating Guidelines to reflect any changes approved by the Intergroup Council; ...
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OFFICER ELECTIONS

6/9/21	Elect Mike O. as Chairperson. The motion carried. Elect Ginger G. as Vice Chairperson. The motion carried. Elect Kevin McC as Treasurer. The motion carried.
7/14/21	Elect Jennifer A. as Secretary. The motion carried.
8/11/21	Elect Ginger G. as Chairperson. The motion carried. Elect Andy M. as Vice Chairperson. The motion carried.
5/11/22	Elect Kevin McC as Chair to complete Ginger G.'s term to June 20, 2023. The motion carried.
8/10/22	Elect Matt S. as Vice Chairperson. Motion carried unanimously.
11/9/22	Home groups will discuss Kevin McC's offer of resignation and bring back individual group decisions to the December meeting. The motion carried. The vote will be tabled to the next meeting.
12/14/22	A vote was taken in response to the motion made on 11/9/22 regarding the acceptance of the resignation of Kevin McC. There were 16 home groups represented at the meeting. 8 home groups voted to not accept resignation, 5 home groups voted to accept resignation, and 3 home groups voted to abstain from voting. Kevin McC continued as Chairperson to finish his term.
6/14/23	Elect Meg G.(Caroline Co.) by acclamation for Chairperson. Motion carried unanimously. Elect Matt S. (Talbot Co.) by acclamation for Vice Chairperson. Motion carried unanimously. Elect Jane T. (Talbot Co.) by acclamation for Treasurer. Motion carried unanimously. Elect Nancy A. (Queen Anne's Co.) by acclamation for Secretary. Motion carried unanimously.

PROCEDURES

2/14/24	Document Retention: All documents of MSIG be retained for a period of five (5) years, that is, two council terms plus one prior year, other than State and Federal tax and corporate documents and records, and such other documents and records that each officer and committee chair decides to retain, and that the purged documents and records be shredded and recycled professionally, such as at Staples. The motion unanimously passed.
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QUORUM

2/9/22	Amendment to Bylaws by AdHoc 9/13/21: A quorum shall be required to conduct the business of Mid-Shore Intergroup, such as voting on motions and appropriating funds. A quorum is defined as ten (10) voting members of the Intergroup Council.
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