

Mid-Shore Intergroup Minutes – APRIL 10, 2024  
Hurlock, Maryland

**Attendee**

Ali S., Thurs Grapevine, Stevensville (z)  
Andy M., Wed Night Beginners, Easton  
Anna M., Seeking Serenity, Cambridge  
Barbara W., Tues Big Book, Easton  
Bob N., As Bill Sees It, Stevensville (z)  
Chuck R., On the Right Track, Hurlock  
Don S., Stepping Stones, Easton  
Emily W., Wed Big Book, Stevensville (z)  
Jim C., Kent Island Zoom, Chester(z)  
Jim R., Oxford Group, Oxford

Larry R., Office Manager,  
Lisa B., Corrections and Treatment (z)  
Matt S., Vice Chair, Easton  
Meg G., MSIG Chair, Hillsboro Group  
Mike W., On the Right Track, Hurlock  
Moe M., Interim Treasurer  
Nancy A., MSIG Secretary, Eye Opener  
Tim S., Thursday Night, Stevensville  
Will M., Corrections & Treatment (z)

**Opening, Agenda and Quorum**

The meeting was opened with reading Tradition 2 and the Declaration of Unity. Introductions were made. A quorum was established at 17 voting members present in person and on zoom.

**Officer Reports**

Chair - Meg G.

This meeting will review the reports with motions first and then be focused on the budget presentation. If there is time more reports can be given. Printed copies of reports have been distributed.

Treasurer's Report - Moe M.

The Treasurer's Report was submitted for March 2024 reviewing the sales, expenses and balances as of March 2024. **A motion was made to accept the Treasurer's Report for February 2024, (which was submitted after the February meeting) and the Treasurer's Report for March 2024. The motion was seconded and unanimously passed.** The reports are shown at the end of these minutes.

Secretary - Nancy A.

- The March minutes were previously sent out for review to all IGR's. **A motion was made to accept the March 13, 2024 minutes as written. The motion was seconded and unanimously passed.**

Finance Committee - Jim R.

- A proposed budget was submitted to the council. This is the first time we have developed a budget. Some of the numbers are "best guess" but the intention is to reflect the cost for MSIG to do business in a fiscal year (July 1-June 30). We will be keeping good accounting records during the year going forward to ensure we have a better estimate for next year's budget.
- There was discussion about specific amounts and how the amounts were determined. These estimates were established by giving worksheets to every committee chair and officer requesting they give their best estimate of the financial needs of their committee.
- **The Finance Committee made a motion to accept the budget proposal as submitted. The motion was unanimously passed.** This budget proposal will be voted on during the June meeting. Any changes can be made before that vote.

- A Reimbursement Form is being developed so if committee's are incurring expenses, they can submit a form to request funds.

#### Ad Hoc Nominating Committee - Nancy A.

- An Ad Hoc Nominating Committee was appointed to receive nominations for a new Treasurer. Nancy A., Larry R., and Mike W. agreed to be on the committee. Nominations are being accepted until May 8, 2024 and an election will be held on June 12. Nominations will be taken from the floor on June 12. The nominated person must be aware of their nomination.

#### Office Management and Literature Committee Report - Larry R.

- All conference approved literature has an identifying number. It would be helpful when anyone is selling books or pamphlets to use the number. This would be helpful when inventorying our literature. Larry is working on an inventory of pamphlets.
- If anyone is ordering literature for institutions, please notify the Corrections and Treatment Chair first.

#### Vice Chair - Matt S.

- Matt submitted a draft of the "What is Intergroup" pamphlet. He is asking for input and suggestions. Is there anything that should be added? Take it to your groups and ask what they think. Any suggestions or feedback notify [Chair@midshoreintergroup.org](mailto:Chair@midshoreintergroup.org).
- Suggestions to add:
  - The Intergroup office is where you can purchase literature, which supports AA as a whole.
  - What are the functions of the intergroup office?
  - IGR's are voting members. They make decisions about what we are doing in five counties.
  - It is very important to take intergroup information back to their home groups.

#### Corrections and Treatment - Lisa B. and Will C.

- Will and Lisa will be stepping down from their positions as of July 1. New Committee chairs are needed. The Corrections and Treatment Committee has a presence in every county and is active and organized. Will and Lisa have both done a great job with this committee and will be passing on a very robust and organized committee.
- Lisa is working on guidelines for taking meetings into treatment centers.
- The Whitsitt Center will begin AA meetings on Thursdays at 7pm on April 4, 2024. Speakers will need to fill out background checks two weeks prior to speaking. Speakers are needed.
- Warwick Manor meetings are covered through July.

### Digital Communications and Outreach Committee - Anna M.

- Volunteers needed - Anna and Caitlin need help with outreach. Contact Anna at [info@midshoreintergroup.org](mailto:info@midshoreintergroup.org).
- Copy the "Announcements" sheet and take it to your homegroups.
- 414 Unique Visitors to Website-71% new visitors. Increased traffic from Chestertown.
- One outreach visit was made to the Easton Big Book Meeting in March.
- The website was updated with new flyers, new announcements, other updates and an invitation to call the intergroup office. New information was added to attract the person looking for help.

### Activities Committee.

- The Amazing Race ends on April 20 at the Open Mic Night.
- Open Mic Night will be held at the Trinity Church in Easton from 3:00-6:00 p.m.
- The location for the SOBRIETY SHOW has been reserved for November.

### New Business

The General Service Office (GSO) asks individuals and groups to purchase literature through their central offices if possible. The Easton intergroup office is open 6 days a week and has a large inventory of books and pamphlets. Office Manager, Larry R., can be reached by emailing [office@midshoreintergroup.org](mailto:office@midshoreintergroup.org).

The meeting was adjourned.

Respectfully submitted,

Nancy A., Midshore Intergroup Secretary

**TREASURER'S REPORT MARCH 2024**  
**For Intergroup Council Meeting April 10, 2024**  
**Prepared and Submitted by Moe M.**

1. GROUP AND INDIVIDUAL CONTRIBUTIONS.

1.1. Received, posted, deposited, and acknowledged group and individual contributions.

**Group Contributions March 2024**

BYOL 132042 96925 \$120  
 Eye Opener Group - 62702 \$180  
 Monday Night Live Rock Hall 000009572 \$150  
 Serenity Group ("Keep It Simple") Easton \$200  
 Trappe \$ 30  
 TOTAL \$680

2. MSIG REVENUE AND EXPENSES.

2.1. **Sales Revenue March 2024** (details attached):

- Total received: \$64.54
- Cost of literature: \$61.00
- Sales Tax incurred: \$3.66
- + / -: \$-0.12

2.2. **Expenses incurred March 2024** (details attached):

- Total expenses: \$553.46

3. CASH ON HAND:

- Checking Account, Bank Balance: \$6,016.58 (book balance is \$6,046.58 reflecting \$30 contribution from Trappe group that posted on April 1, 2024)
- Reserve Account, Bank Balance: \$5,000.86 (book balance is the same) ● Total Cash on Hand: \$11,017.44

Please contact me with any questions at [treasurer@midshoreintergroup.org](mailto:treasurer@midshoreintergroup.org) or by phone / text at (202) 531-7623

**TREASURER'S REPORT FEBRUARY 2023**  
**For Intergroup Council Meeting March 13, 2024**

1. GROUP AND INDIVIDUAL CONTRIBUTIONS.

1.1. Received, posted, deposited, and acknowledged group and individual contributions. **Group Contributions February 2024** attached. Contact the treasurer at [treasurer@midshoreintergroup.org](mailto:treasurer@midshoreintergroup.org) if you did not get your group's

acknowledgement.

1.2. Continues to request email addresses from groups for contribution acknowledgements, and also requests that each group double check its **registered group name**, the **town name your group is registered with**, and most recent **group service number** with each contribution sent to MidShore Intergroup, Maryland General Service and General Service Board. Here's the link: <https://www.marylandaa.org/group-lookup>

## 2. MSIG REVENUE AND EXPENSES.

2.1. Posted contributions, literature sales revenue and other income. **Sales Transactions Revenue Reports February 2024** are current and attached. The bank account balance will be provided by the chair or acting treasurer at the meeting March 13, 2024 or soon thereafter.

2.2. The regularly recurring monthly expenses are paid, other than the statement for February from Shore Answer and other small recurring expenses not paid automatically, which the new acting treasurer will pay.

2.3. The Prudent Reserve Fund amount of \$5,000.00 is the only amount now in the Shore United Bank Money Market account, plus the accumulating interest.

## 3. OTHER MATTERS

The corporate status is good standing with the State of Maryland. The sales and use taxes need to be filed and paid. Federal information form 990 have been filed online and needs to be confirmed that the correct fiscal years have been included.

As with any service position at any level in Alcoholics Anonymous, the treasurer's position has both benefits and growth opportunities. I am grateful to have had the opportunity to serve. My resignation is effective March 13, 2024 at 12 noon. Jane T.