

## MSIG Meeting Minutes 1/10/18

The meeting opened at The Church of the Brethren in Easton, MD at 6:30 PM with a moment of silence and the Serenity Prayer.

Sixteen members were in attendance. (quorum not met)

### **Chair's Report:**

- \* Rent for Easton office space increased \$14.00 monthly. \$340.00 covers common area custodial, heat, electric, storage and office charges.
- \* Update on 501C3 – Status – Filed Articles of Revival with MD Secretary of State. Midshore Intergroup, Inc. is now in good standing on the state level. No old tax exemptions found.
- \* District 37 - Joanne (from Talbot County) has offered to help staff office
- \* Budgets - Budget to be implemented 7/1/18; Chair to assist Committees in establishing budgets

### **Treasurer's Report:** (given by Andy M)

- \* Expenses -
  - paid \$150.00 to Church for 6 months rent
  - paid \$350.00 to Activities Chair for holiday parties
  - checking account balance \$863.25
  - money market balance \$5,899.72
  - Cash on Hand \$6,692.97
- \* Budget - Prudent Reserve of \$2,000 (three months operating costs) will be designated in new fiscal budget .
- \* January 2018 Minutes (Carrie C) - Read and approved
- \* **Webmaster report:** (reported by Carrie C)

- event page updated
- process of switching domain name and email addresses to WIX has begun
- Meg G. provided several master contact lists which will be used to regenerate new list
- 414 users visited our site (Google Analytics), 818 sessions initiated
- members reminded to keep committee aware of updates and changes

### **Institution Committee:** Steve T.

- \* progress being made securing volunteers for Caroline County
- \* Talbot County staffed for 15 months.
- \* Popeye submitted 8 men & women for background checks
- \* Volunteers needed for Warwick and Bridging the Gap; Chuck R. will forward lists he already has

**PI/CPC Committee:** (Chuck R.)

- \* receipts provided for \$1,003.51 expenses
- \* 60 racks purchased to be placed Dr. / Professional offices
- \* Big Books being distributed to 13 libraries in 5 counties
- \* literature rack delivered to Cambridge Hospital
- \* opened account with GSO on-line book store

**Activities Committee** (no report)

**Office Management Committee** (no report)

**Old Business** (settled)

**New Business**

- \* Richard J. asked if Talent Show is still slated for April
- \* Andy M. emailed Meg G. re. preparations for Talent Show
- \* Jim R. recommended chats on conference calls with other Intergroups, Where/When to be updated and printed, asked what MDGS can do to help Counties- recommended contacting District Liaison and posting events on MDGS website
  - \* Sue R. reminded members to file with NY promptly; Jim R. suggested going to MDGS Website
  - \* Chuck R. awaiting updated Where/When; Jim R. reported that revisions will be completed and updated W/W will be printed by 1/12/18
  - \* Joanne (DCM for Talbot County) announced meetings slated for the 3rd Wed.of the month @ 7:00.
  - \* Andy M. stated that the Intergroup round table will be postponed until the 2/14 meeting as we were out of time.

\*\* The meeting was adjourned @ 7:30 with recitation of the Responsibility Statement \*\*

Respectfully submitted,

Carrie C, MSIG Secretary